

Tamil Nadu Physical Education and Sports University

School of Distance Education

Minutes of the CIQA

Venue : google zoom meet Platform

Date: 13.07.2021

**Members Present:**

S.NO	NAME
1	Dr. Sheila Stephen – Vice Chancellor, TNPESU - Chair Person
2	Dr.S.Manikandan, Professor and Head, TNPESU - Senior Faculty Member
3	Dr V. Muruguvalavan, Medical Officer cum Assistant Professor, TNPESU - Senior Faculty Member
4	Dr.C.Arumugam, Assistant Professor, TNPESU - Head of the Dept School of Distance Education
5	Dr. S.Prem Kumar , Professor , TNPESU - Head of the Dept School of Distance Education
6	Prof.P.Thiyagarajan, Professor and Director, School of Continuing Education, Tamil Nadu Open University - External Expert
7	Prof.K.Ravichandran, Professor and Director, Institute of Distance Education, University of Madras – External Expert
8	Dr.V. Gopinath – Registrar, TNPESU – Officials Administration
9	Dr D. Sathiakumar, Director, SDE, TNPESU – Member Secretary

Leave of absence was granted to the following

1. Dr.Grace Helina-Professor and Head-TNPESU - Senior Faculty Member
2. Dr.S.Selvalakshmi- Assistant Professor & HOD i/c, TNPESU - Head of the Dept School of Distance Education and
3. Thiru P.Meenakchi Sundaram – Finance Officer, TNPESU.

Dr. Sheila Stephen, Vice Chancellor and Chair person of Centre for Internal Quality Assurance (CIQA) Committee welcomed the gathering and explained how the programs are conducted through Distance mode on par with UGC/DEB regulations and elaborated the Quality mechanism of Distance programs which is being followed in TNPESU in general.

### **Agenda- 1 : Self Learning Material**

Dr D. Sathiakumar – Director, School of Distance Education – TNPESU, explained the Self Learning Material (SLM) mechanism and preparedness of SLM at the beginning of each academic session as per DEB regulations.

**It was resolved to approve the same.**

### **Agenda- 2 : Programme Project Report (PPR), Tender Notification**

Dr V.Gopinath – Registrar, TNPESU presented the concept of Program Project Report as per the UGC/DEB Regulations and explained how the PPR's were prepared on par with DEB Regulations by TNPESU. Further he explained how the tenders are floated as per Tamil Nadu Transparency in Tender Act.

**It was resolved to approve the same.**

### **Agenda- 3: Personal Contact Program**

The Registrar – TNPESU and the Director- School of Distance Education –TNPESU presents the number of spells conducted for each program.

S.No	Name of Programme	Duration	Spell – I	Spell – II
1.	BSc. Yoga	3 Years	Theory: 50 hours Practical: 25 hours	Theory: 50 hours Practical: 25 hours
2.	MSc. Yoga	2 Years	Theory: 100 hours Practical: 50 hours	Theory: 100 hours Practical: 50 hours
3.	P.G. Diploma Programs	2 Years	Theory: 100 hours Practical: 50 hours	Theory: 100 hours Practical: 50 hours
4.	Diploma Programs	1 Year	48 hours	48 hours
5.	Certificate Programs	6 Months	48 hours	-

The external experts of CIQA - Prof.P.Thiyagarajan, Professor and Director - TNOU and Prof.K.Ravichandran, Professor and Director - University of Madras elaborated the mechanism of awarding marks with the respect to Internal and External examinations. Further, they stated that the ratio of awarding marks must be understandable to the candidates.

Dr. S.Prem Kumar , Professor , TNPESU had given a reply in line with their statements as follows.

Internal	25
External	75
Assignments also given to the students	

**It was resolved to approve the same.**

#### **Agenda- 4 : Learners Support Center**

Dr D. Sathiakumar – Director, School of Distance Education stated that the Learners Support centers have been established in the affiliated colleges of TNPESU located various parts of Tamil Nadu state only (Jurisdiction in across the states as per Acts and Statutes of TNPESU). Further, he said that very few learners support centers were established in the institutions affiliated to the other recognized HEI's in Tamil Nadu where the qualified faculty members and adequate facilities are available.

**It was resolved to approve the same.**

**Agenda- 5 : Staff/ Faculty**

Dr.V. Gopinath – Registrar, TNPESU presented a list of staff and their qualification with area of specialization – handling various programs offered through School of Distance Education – TNPESU.

**It was resolved to approve the same.**





தமிழ்நாடு உடற்கல்வியியல் மற்றும் விளையாட்டுப் பல்கலைக்கழகம்  
**TAMIL NADU PHYSICAL EDUCATION AND SPORTS UNIVERSITY**  
(Estd. by the Govt. of Tamil Nadu Under Act No.9 of 2005. A State Govt. University)  
**Accredited with "B++" Grade by NAAC**

Website : www.tnpesu.org

Phone No :044-27477906

Email : regtnpesu@gmail.com

Vandalur-Kelambakkam Road, Melakottaiyur Post, Chennai – 600 127. Tamil Nadu.

**Circular**

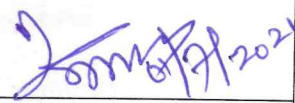


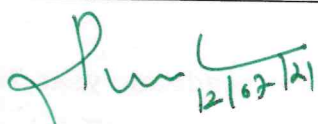

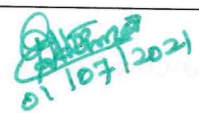
**01.07.2021**

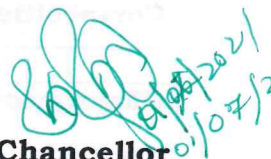
The Centre for Internal Quality Assurance (CIQA) Committee meeting for the academic year 2019-20 has been scheduled to be convened on 12.07.2021 in Zoom platform at 3.00 PM.

Therefore, the following members are requested to attend the meeting in Zoom platform to give their valuable suggestions to elevate the standard of Distance Education programs of our university.

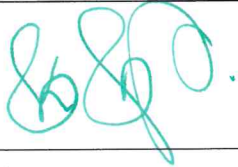




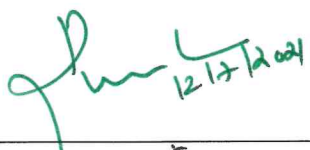

**CIQA - University Grants Commission (UGC) / Distance Education Bureau (DEB)  
Composition:**

	<b>Name of the Members</b>	<b>Signature</b>
<b>Chairperson</b>	Dr. Sheila Stephen – Vice Chancellor	
<b>Senior Faculty members</b>	1. Dr.Grace Helina, Professor and Head, TNPESU	
	2. Dr.S.Manikandan, Professor and Head, TNPESU	
	3. Dr.Muruguvalavan, Assistant Professor Cum Medical Officer, TNPESU	

<b>Head of the Department Members</b>	1. Dr.S.Selvalakshmi, Assistant Professor & HOD i/c, TNPESU	
	2. Dr.C.Arumugam, Assistant Professor, TNPESU	 12/07/21
	3. Dr.S.Premkumar, Professor and Head, TNPESU	 12/07/21
<b>External Experts</b>	1. Prof.P.Thiyagarajan, Professor and Director, Tamil Nadu Open University	
	2. Prof.K.Ravichandran, Professor and Director, University of Madras	 12/07/21
<b>Officials Administration &amp; Finance Department</b>	1. Dr.V. Gopinath – Registrar	
	2. Thiru P.Meenakchi Sundaram – Finance Officer	
<b>Member Secretary</b>	Dr D. Sathiakumar, Director, School of Distance Education	 01/07/2021

  
01/07/2021  
**Vice - Chancellor**

Signed by

	<b>Name of the Members</b>	<b>Signature</b>
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